



## Lago Vista ISD Senior Early Release Information & Application

All students are expected to attend school for the entire school day and maintain a class/course schedule to fulfill each period of the day. Exceptions may be made occasionally by the campus principal for students in grade 12 who meet the following specific criteria and receive parental consent to enroll in less than a full-day's schedule.

### **Conditions for Approval of Early Release**

Early release may be granted to a student under the following conditions:

- Student must have senior status (at least 21 credits) and be a fourth year student.
- Student must be completing coursework for the state Distinguished, Recommended, or Foundation Plus Endorsement Distinguished Achievement Graduation Plans.
- Student must be enrolled in courses that complete his or her graduation requirements at the end of the senior year.
- Student must have met the passing standard on all sections of the EOC STAAR examinations.
- Student must have met the 90% attendance requirement for each course during the junior year.
- Students must have earned a grade of C or higher in all classes during the junior year.
- Course changes will not be permitted simply to accommodate an early release request.
- Student must be signed up for a minimum of seven credits to qualify for the privilege.
- Early release will only be considered for the last period of the day.
- Students must apply each semester for early release.
- It is the student/parent's responsibility to contact any appropriate college/university's admissions office to determine that this request will not affect the student's admission.

### **Qualifying Circumstances for Early Release**

Early release for seniors will only be granted in the following qualifying circumstances:

- **Dual or Concurrent Enrollment:** Student has verified enrollment in a college course during the off period. Only articulated courses may be used for high school credit. Also, as college courses are based on semesters, each college level class taken grants release time for 1 semester. Therefore, a student must take 2 or more college classes during their senior year to have release time for their entire senior year.
- **TxVSN Enrollment:** Student has verified enrollment in an online TxVSN course during the off period. As TxVSN courses are based on semesters, each course taken grants release time for 1 semester. Therefore, a student must take 2 or more TxVSN classes during their senior year to have release time for their entire senior year.
- **Employment, Internship, or Job Shadow Participation:** Student has documentation from a local business/corporation verifying that he/she is gainfully employed or will participate in an internship or job shadowing program and will be scheduled to be present during the off period. Student must submit a copy of his/her internship schedule signed by the internship supervisor to the office each semester.

**Note: Students will not earn credit if granted early release for the purpose of employment.** Credit for employment will only be granted to a student who is enrolled the Career Preparation (Co-op) Program. Students enrolled in a career preparation program may have a one-period early release to go to work that earns the student credit towards graduation.

### **Additional Provisions**

For seniors with an approved early release, the following conditions apply:

- Student must have transportation to leave campus EACH DAY.
- Student must leave campus IMMEDIATELY following his/her last scheduled class. There may be no loitering or congregating in the student parking lot or other locations on the school grounds.
- The early release privilege will be revoked for the remainder of the semester for any of the following reasons:
  - The student is late to school more than five times in a semester.
  - The student is absent more than five times in a semester and/or falls below the 90% attendance rule in any class.
  - The student receives a failing grade on a progress report.
  - A student receives an out-of-school suspension or two major disciplinary infractions.
- Any student who loses his or her privilege due to disciplinary infractions during the first semester will be ineligible for early release during the second semester.

Print Student Name \_\_\_\_\_  
ID# \_\_\_\_\_

## Lago Vista ISD Senior Early Release Application

### Student Information

Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Phone: \_\_\_\_\_

(Student's Initials)

- \_\_\_\_\_ 1. I have at least 21 credits and am a fourth year student.  
\_\_\_\_\_ 2. I am on the Distinguished, Recommended, or Foundation Plus Endorsements Distinguished Achievement Graduation Plan.  
\_\_\_\_\_ 3. I am enrolled in courses that complete my graduation requirements at the end of my senior year.  
\_\_\_\_\_ 4. I have met the passing standard on all sections of the EOC/STAAR.  
\_\_\_\_\_ 5. I met the 90% attendance requirement for each course during my junior year.  
\_\_\_\_\_ 6. I earned a grade of C or higher in all classes during my junior year.  
\_\_\_\_\_ 7. I understand it is my responsibility to contact any appropriate college/university's admissions office to determine if this request will affect my admission.  
\_\_\_\_\_ 8. I am applying for early release for the following qualifying circumstance:  
 Dual or Concurrent Enrollment  
 TxVSN Enrollment  
 Employment, Internship, or Job Shadow Participation

### Dual/Concurrent/TxVSN Enrollment Information Not Applicable

Name of College/University/School: \_\_\_\_\_

Location: \_\_\_\_\_

Class Enrolled: \_\_\_\_\_

Semester: Fall or Spring

Professor/Instructor: \_\_\_\_\_

*A copy of the official schedule must be submitted to the front office. Students must apply each semester for early release.*

### Employment, Internship, or Job Shadow Information Not Applicable

Name of Business: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

*Student must submit a copy of his/her job or internship schedule signed by the internship supervisor to the office each semester. Students must apply each semester for early release.*

### Student Agreement

I agree to the terms and conditions required for early release. I agree to submit all of the required paperwork and to make all of the necessary appointments and adjustments with the guidance office if I no longer meet these requirements.

Please list the class to be removed from your schedule: \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### Parent Agreement

I grant permission for my son/daughter to be released from school early. I verify that he/she meets one of the qualifying conditions. I agree to the terms and conditions required for early release.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date